

Privacy Statement

The Department of Education is collecting this personal information in order to:

- obtain consent for the child/student to participate in the excursion;
- help coordinate the excursion;
- respond to any injury or medical condition that may arise during or as a result of the excursion; and
- update school records where necessary.

The information will only be accessed by authorised departmental staff. The information will not be disclosed to any other person or agency unless we have your consent or we are required or authorised by law to do so e.g. in compliance with relevant Queensland Chief Health Officer's Directions.

Excursion consent form - Year 5 - 6 Camp 2025

Why	The excursion has been approved by the Principal. Its aims are: to see our Year 5/6 students participating in a number of different activities as part of our Year 5/6 Camp in Canberra 11-15 August 2025. Activities and venues that the students will visit during their time in Canberra will relate and reinforce learning areas directly relating to the Australian Curriculum; HASS (Humanities, History, Civics and Citizenship) These activities also aim to: • Build peer friendships • Develop leadership qualities • Develop student independence • Allow students to have fun!
Who	This excursion is offered to Year 5-6 Students The excursion coordinator is Anita Grice, Communication and Community Relations Officer and can be contacted using email address agric19@eq.edu.au or phone number 0459855123 .
When and where	11/08/2025 to 15/08/2025 at location(s) Canberra , with overnight accommodation at Shared Motel Style Rooms Pavillion on Northbourne .

<p>How</p>	<p>Transport to the excursion will be: Plane and coach transfer. Flights offered from Emerald and Rockhampton. Coach transfers from Canberra Airport to Pavillion and to all venues and activities. .</p> <p>Leaving from: Emerald Airport and Rockhampton Airport at 8:55am Emerald and Rockhampton 12:50pm (students to be at airports 90 mins prior to flight time).</p> <p>Returning to: Emerald Airport and Rockhampton Airport at 4:20pm Emerald and Rockhampton 5:40pm.</p> <p>During any travel, Queensland child restraint laws will be followed e.g. seatbelts, booster seat or cushion.</p>
<p>What</p>	<p>During the excursion, students will be undertaking the following activities:</p> <ul style="list-style-type: none"> • PARLIAMENT HOUSE: Tours of Senate & House of Reps <ul style="list-style-type: none"> • Parliamentary Education Office • Hospitality - meet your Local Member (if available) • AUSTRALIAN WAR MEMORIAL: <ul style="list-style-type: none"> • "We Will Remember Them" facilitated program • OLD PARLIAMENT HOUSE: <ul style="list-style-type: none"> • Museum of Australian Democracy program • National Electoral Education Centre program • Visiting Questacon <ul style="list-style-type: none"> • National Gallery of Australia - 'Art in Focus' program • Royal Australian Mint • National Zoo and Aquarium • National Arboretum Canberra - explore the Discovery Garden and Pod playground • Sightseeing Driving tour of the Embassy & Lodge district • Mount Ainslie Lookout • Corin Forest snow play experience - Cost includes hire of parka, pants and walk boots • Parents to provide sunglasses/goggles, water resistant gloves, hat or beanie.
<p>Cost</p>	<p>This excursion will cost \$985.00. If you consent for your child to participate, an invoice will be sent to you for this amount. For information on the school's refund policy, contact the school.</p>
<p>Additional requirements</p>	<p>All information and requirements are outlined in the Year 5-6 Camp Newsletter. What to Bring • Please see 'what to bring list' for details of what you are expected to supply for your student on camp. Please ensure that students clothes and personal items are clearly named. Students will be required to bring their own gloves, hat or beanie for the snow play.</p> <p>Mobile Phones – • As per the Student Code of Conduct and recent Education Qld Policy, strictly no mobile phones or electronic devices are permitted on camp. If there is an urgent reason for communication to be made with family, there will be a school mobile phone available on camp if required in an emergency. IMPORTANT - Please see information regarding medication in the camp newsletter. Staff are unable to administer medication to students unless there is a completed consent to administer medication form and all other appropriate process has been followed.</p>

For further information

For information on behaviour expectations, access the Student Code of Conduct at

<https://capricorniasde.eq.edu.au/supportandresources/formsanddocuments/documents/behaviour%20management/end>

For information on:

- risk assessment
- reasonable adjustments for children/students with disabilities, medical or individual requirements
- other details about this excursion

Contact - **Anita Grice, Communication and Community Relations Officer** using email address agric19@eq.edu.au

Health information

The school collected health information about the student at registration/enrolment. Please answer the following questions and provide the required details

Is there any new or updated health information (e.g. health condition / medication / dietary requirements / travel issues) which may affect the student's full participation in the excursion?

☐ Yes ☐ No

If yes, please provide all relevant information, so these health needs can be considered during the planning of the excursion.

Emergency contact information

It is important that the school can contact you easily if there is an emergency during the excursion. Please enter emergency contact details.

Emergency contact name for the duration of the excursion

Emergency contact phone number

Email address

Activity risks and insurance

The Department of Education does not have personal accident insurance cover for children/students. If a child/student is injured as a result of an accident or incident while participating in the excursion, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If the parent/carer has private health insurance, some costs may also be covered by that provider. Any other costs must be covered by the parent/carer. It is up to parent/carer to decide the type/s and level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow the child/student to participate in this excursion.

Consent information

School name: Capricornia (Emerald Campus) School of Distance Education

Return form by: 27/06/2025

To give consent for the student to participate in this excursion, you must agree to all the following statements:

- I have read all of the information in relation to the excursion (including any attached material).
- I am aware that the department does not have personal accident insurance cover for students.
- I will pay the school the excursion costs.
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment the child/student may reasonably require.
- I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.
- I have provided the school with all relevant details of the child/student's medical or physical needs on registration/enrolment and where relevant have updated this information.
- I give consent for contact information to be shared in relation to this excursion in compliance with relevant Queensland Chief Health Officer's Directions.

Consent declaration *

☐ Yes, I agree ☐ No, I do not agree

Student name

Class and year level

Print parent/carer name

Print parent/carer signature

Date

Phone number

Email address

Return all pages of the excursion consent form to the school office. You may wish to keep a copy for your own records.